

PROCUREMENT GUIDELINES:

The Albany County Business Development Corporation (ACBDC) appoints their agent, the Advance Albany County Alliance, LDC, to procure all services and goods as required and within the following guidelines:

Using Albany County's Request for Proposal (RFP) process to purchase of goods and supplies individually in excess of \$5,000.

For all RPS's issued on behalf of the ACBDC, the Alliance will collect responses, compare their bid information and present the results to the ACBDC Board of Directors for their selection of provider. If here appears to be a conflict of interest a blind report can be prepared for presentation to the Board.