

Procurement Report for Advance Albany County Alliance Local Development Corporation

Fiscal Year Ending: 12/31/2022

Run Date: 03/31/2023

Status: CERTIFIED

Certified Date : 03/31/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.advancealbanycounty.com/about/meetings/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	BST & Co CPAs LLC	Address Line1	10 British American Blvd
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	LATHAM
Award Date	2/1/2021	State	NY
End Date		Postal Code	12110
Fair Market Value	\$23,663.75	Plus 4	
Amount	\$23,663.75	Province/Region	
Amount Expended For Fiscal Year	\$23,663.75	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	accounting services

2. Vendor Name	Bonadio & Co	Address Line1	6 Wembley Ct
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	2/10/2022	State	NY
End Date	12/31/2022	Postal Code	12205
Fair Market Value	\$15,650.00	Plus 4	
Amount	\$15,650.00	Province/Region	
Amount Expended For Fiscal Year	\$15,650.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	audit & tax services

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3. Vendor Name	Camoin Associates	Address Line1	PO Box 3547
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SARATOGA SPRINGS
Award Date	3/17/2021	State	NY
End Date		Postal Code	12866
Fair Market Value	\$62,000.00	Plus 4	
Amount	\$62,000.00	Province/Region	
Amount Expended For Fiscal Year	\$14,137.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	economic impact studies

4. Vendor Name	Intelligent Technology Solutions, Inc	Address Line1	11786 State Rte. 9W
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	WEST COXSACKIE
Award Date	3/19/2021	State	NY
End Date		Postal Code	12192
Fair Market Value	\$6,874.72	Plus 4	
Amount	\$6,874.72	Province/Region	
Amount Expended For Fiscal Year	\$5,994.48	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	IT Support

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5. Vendor Name	Mathes Public Affairs	Address Line1	24 Molly White Drive
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	COXSACKIE
Award Date	2/7/2022	State	NY
End Date		Postal Code	12051
Fair Market Value	\$53,450.12	Plus 4	
Amount	\$53,450.12	Province/Region	
Amount Expended For Fiscal Year	\$53,450.12	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Landscape Architecture & Engineering services

6. Vendor Name	Thomas Owens, Esq	Address Line1	PO Box 307
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SLINGERLANDS
Award Date	1/11/2021	State	NY
End Date		Postal Code	12159
Fair Market Value	\$24,130.00	Plus 4	
Amount	\$24,130.00	Province/Region	
Amount Expended For Fiscal Year	\$24,130.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	legal services

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Additional Comments