

Procurement Report for Advance Albany County Alliance Local Development Corporation

Fiscal Year Ending: 12/31/2023

Run Date: 03/28/2024  
 Status: CERTIFIED  
 Certified Date : 03/28/2024

**Procurement Information:**

Question	Response	URL (if Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="https://www.advancealbanycounty.com/about/meetings/">https://www.advancealbanycounty.com/about/meetings/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1.</b>	<b>Vendor Name</b>	BST & Co CPAs LLC	<b>Address Line1</b>	10 British American Blvd
	<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
	<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	LATHAM
	<b>Award Date</b>	2/1/2021	<b>State</b>	NY
	<b>End Date</b>	1/31/2023	<b>Postal Code</b>	12110
	<b>Fair Market Value</b>	\$27,270.00	<b>Plus 4</b>	
	<b>Amount</b>	\$27,270.00	<b>Province/Region</b>	
	<b>Amount Expended For Fiscal Year</b>	\$3,625.00	<b>Country</b>	United States
	<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	accounting services

<b>2.</b>	<b>Vendor Name</b>	Bonadio & Co	<b>Address Line1</b>	6 Wembley Ct
	<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
	<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
	<b>Award Date</b>	3/15/2023	<b>State</b>	NY
	<b>End Date</b>	12/31/2023	<b>Postal Code</b>	12205
	<b>Fair Market Value</b>	\$21,600.00	<b>Plus 4</b>	
	<b>Amount</b>	\$21,600.00	<b>Province/Region</b>	
	<b>Amount Expended For Fiscal Year</b>	\$21,600.00	<b>Country</b>	United States
	<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	audit & tax services

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<b>3. Vendor Name</b>	Camoin Associates	<b>Address Line1</b>	PO Box 3547
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SARATOGA SPRINGS
<b>Award Date</b>	3/17/2021	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12866
<b>Fair Market Value</b>	\$62,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$62,000.00	<b>Province/Region</b>	United States
<b>Amount Expended For Fiscal Year</b>	\$0.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	economic impact studies

<b>4. Vendor Name</b>	Delaware Engineering, D.P.C	<b>Address Line1</b>	28 Madison Ave Ext
<b>Type of Procurement</b>	Consulting Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	7/1/2023	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12203
<b>Fair Market Value</b>	\$6,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,500.00	<b>Province/Region</b>	United States
<b>Amount Expended For Fiscal Year</b>	\$6,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Concept Site Plan

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<b>5. Vendor Name</b>	Intelligent Technology Solutions, Inc	<b>Address Line1</b>	11786 State Rte. 9W
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	WEST COXSACKIE
<b>Award Date</b>	3/19/2021	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12192
<b>Fair Market Value</b>	\$43,380.29	<b>Plus 4</b>	
<b>Amount</b>	\$43,380.29	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$30,511.09	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	IT Support

<b>6. Vendor Name</b>	Mathes Public Affairs	<b>Address Line1</b>	24 Molly White Drive
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	COXSACKIE
<b>Award Date</b>	2/7/2022	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12051
<b>Fair Market Value</b>	\$53,450.12	<b>Plus 4</b>	
<b>Amount</b>	\$53,450.12	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$53,450.12	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Landscape Architecture & Engineering services

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<b>7. Vendor Name</b>	Spiral Design Studio, LLC	<b>Address Line1</b>	135 Mohawk St
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	COHOES
<b>Award Date</b>	4/2/2021	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12047
<b>Fair Market Value</b>	\$63,594.00	<b>Plus 4</b>	
<b>Amount</b>	\$63,594.00	<b>Province/Region</b>	United States
<b>Amount Expended For Fiscal Year</b>	\$15,594.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Website and Marketing Design

<b>8. Vendor Name</b>	Thomas Owens, Esq	<b>Address Line1</b>	PO Box 307
<b>Type of Procurement</b>	Legal Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SLINGERLANDS
<b>Award Date</b>	1/11/2021	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12159
<b>Fair Market Value</b>	\$48,925.00	<b>Plus 4</b>	
<b>Amount</b>	\$48,925.00	<b>Province/Region</b>	United States
<b>Amount Expended For Fiscal Year</b>	\$24,130.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	legal services

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**Additional Comments**