



## **Governance Committee Meeting**

May 28, 2025, at 8:30 am  
111 Washington Ave, Suite 100, Albany, NY 12210  
Conference Room

### **AGENDA**

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|---|----------------------|
| 1. Welcome & Roll Call                                  | Laura Zeliger, Chair |
| 2. Review/Approve Meeting Minutes – January 22, 2025    | Laura Zeliger, Chair |
| 3. Verification of Public Documents Postings on Website | Thomas Owens, Esq.   |
| 4. ABO Training Status of Board Members                 | Thomas Owens, Esq.   |
| 5. Summary Results of Confidential Board Survey         | Thomas Owens, Esq.   |
| 6. Adjournment  | Laura Zeliger, Chair |



**Advance Albany County Alliance  
Governance Committee**

**ROLL CALL**

<b>Board Member</b>	<b>Present/Excused/Absent</b>
Laura Zeliger, Chair	
Alan Goldberg, Member	
Rich Rosen, Member	
Alan Alexander, Member	
Helen Brooks, Member	
Mike Cassidy, Member	
Michael Cinquanti, Member	Excused
Caitlin O'Brien, Ex-Officio	
Michael McLaughlin, Ex-Officio	

**ADVANCE ALBANY COUNTY ALLIANCE LOCAL DEVELOPMENT  
GOVERNANCE COMMITTEE  
1/22/2025 MEETING MINUTES**

A Meeting of the Advance Albany County Alliance Local Development Corporation Board Governance Committee was held on Wednesday, January 22, 2025, at 8:30am 111 Washington Ave, Suite 100, Albany, NY. Members of the public were able to attend the meetings by attending in person.

The following Directors/Committee Members were present at, and participated in, the meetings:

- Laura Zeliger, Committee Chair
- Alan Goldberg, Committee Member
- Rich Rosen, Committee Member
- Helen Brooks, Committee Member
- Michael Cassidy, Committee Member
- Michael Cinquanti, Committee Member

Directors/Committee Members excused:

- Alan Alexander, Board Treasurer/Committee Member

Alliance Staff Present:

- Kevin O'Connor, Director of Economic Development, Albany County and CEO
- Amy Thompson, CFO
- Kevin Catalano, Senior Vice-President & Director of Commercial Lending
- Antionette Hedge, Economic Development Coordinator
- Sara Paulsen, Executive Assistant

Also present at the meeting:

- Thomas Owens, Esq.
- Susan Rizzo, Albany County Comptroller
- Caitlin O'Brien, Chief of Staff, Albany County Legislature
- Michael McLaughlin, Albany County Deputy County Executive
- Christine Breton, Albany County Comptroller's Office

Board Chairman, Mr. Goldberg called the meeting to order at 8:35am and turned the meeting over to Committee Chair, Ms. Zeliger.

1. The first order of business Roll Call by Mr. Owens and it was determined there was a quorum.

2. Next order of business was to Review Draft Board Resolution. Mr. Owens presented an overview of three Resolutions in draft format to later be presented to the Board of Directors. Resolution 2025-01-01 are the recommendations for slate of officers. After discussion upon a motion made by Mr. Cassidy, seconded by Mr. Cinquanti and adopted by unanimous vote to present Resolution 2025-01-01 at the Annual Board of Directors Meeting. Next was Resolution 2025-01-02 to review and approve certain policies to be presented to the Board of Directors. After discussion upon a motion made by Mr. Rosen, seconded by Ms. Brooks and adopted by unanimous vote to present Resolution 2025-01-02 at the Annual Board of Directors Meeting. Next was Resolution 2025-01-03 to reexamine its Mission Statement and 2024 measurements to be presented to the Board of Directors. After discussion upon a motion made by Ms. Zeliger, seconded by Mr. Cassidy and adopted by unanimous vote to present Resolution 2025-01-03 at the Annual Board of Directors Meeting.

**ADVANCE ALBANY COUNTY ALLIANCE LOCAL DEVELOPMENT  
GOVERNANCE COMMITTEE  
1/22/2025 MEETING MINUTES**

3. There was no Executive Session.

4. A motion made to adjourn the meeting made by Mr. Rosen and seconded by Mr. Cinquanti by unanimous vote.

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**Helen Brooks, Secretary**  
**Board Minutes as Approved by Board on May 28, 2025**