



Albany County Pine Hills Land Authority

**Thursday, September 12, 2024, at 5:00PM
Pine Hills Branch, Albany Public Library**

AGENDA

1. **Board of Directors Introduction & Roll Call** **Kevin O'Connor**

2. **Authority Overview** **Harold Islin, Esq. & Thomas Owens, Esq.**

3. **Approval and Adoption of By-laws for the Authority** **Thomas Owens, Esq.**
 - a) Action item: *Resolution 2024-09-01*

4. **Election of Board Officers: Chairperson, Vice Chairperson, Secretary, Treasurer, Assistant Secretary and Assistant Treasurer** **Thomas Owens, Esq.**
 - a) Action item: *Resolution 2024-09-02*

5. **Appointment of Chief Executive Officer and Chief Financial Officer** **Thomas Owens, Esq.**
 - a) Action Item: *Resolution 2024-09-03*

6. **Approval and Adoption of Various Authority Policies** **Thomas Owens, Esq.**
 - a) Action item: *Resolution 2024-09-04*
 1. Code of Ethics Policy;
 2. Conflict of Interest Policy;
 3. Investment Policy;
 4. Procurement Policy;
 5. Real Property Acquisition Policy;
 6. Property Disposition Policy;
 7. Whistleblower Policy;
 8. Compensation Policy;
 9. Policy for Travel of Authority Members;
 10. Indemnification Policy;
 11. Audit Committee Charter;
 12. Finance Committee Charter;
 13. Governance Committee Charter; and
 14. Records Access Policy.



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7. **Business Process Authorizations** **Thomas Owens, Esq.**
 1. Authorize opening of bank accounts for the Authority
 - a) Action Item *Resolution 2024-09-05*
 2. Authorize procurement of insurance coverage and legal counsel for the Authority
 - b) Action item: *Resolution 2024-09-06*

8. **Executive Session** **Thomas Owens, Esq.**

9. **Adjournment**